



COVID-19 Interim Policies & Procedures – Families

Last Reviewed on September 2, 2020

Last Updated on September 2, 2020

Please refer to our *Sick = Any Symptom Policy*. At this time of Public Health Emergency we must aggressively implement the CDC guidelines. We must also adopt State and Local Government & Health Care Officials recommendations while adhering to industry specific regulations. We thank you for your patience and flexibility. Please let us know if anything isn't working for you. We will listen and correct it to the best of our ability, within reason. Our #1 goal is to keep your children safe and our #2 goal is to make you happy.

Only staff and children are permitted in the building at this time. If you need to urgently speak with the Director, please call her personally at 215-208-9027. All other communications can be done through Hi Mama, E-mail, or through our website: www.jollytoddlers.com

All policies are subject to change at the discretion of *Jolly Toddlers*.

Drop Off

Jolly Toddlers will have *Curbside, Contact-Free Drop Off*. The Drop Off line will begin forming at 8am and continue until 10am. Families will pull up in the line with their passenger-side doors facing the building. *Please see our video on Facebook or Instagram*. Families arriving after 10am will need to call the office at 215-355-3628 and wait for a staff member to come complete the check-in process. If, for any reason, a staff member is not outside to greet you during the drop off line times, please call the office immediately.

Every Adult present in the arriving vehicle will need to: (1) be **wearing a mask**; (2) **confirm** whether their family has **been practicing social distancing according to the PA Mandated Yellow Phase**; (3) **confirm that you/your family has not been “exposed” to anyone with COVID-19**. Our staff assigned to check you and your child/ren in will ask you to make these acknowledgements daily. Please bring a pen each day. We will send a copy of the acknowledgments via Hi MAMA before reopening.

Everyone in the arriving vehicle will receive a daily temperature check via a contact-free forehead temperature reading by staff wearing mask, face shield and gloves; Escorting staff will sanitize hands between each escort. Everyone will remain in the vehicle until all parties have been checked and cleared. Please remember, Adults must be wearing masks. If anyone present in the arriving vehicle has a temperature of 100.4F/38C or above, they will be dismissed until they are 72 hours symptom free (without any fever reducing medicines). Cleared Adults may exit their vehicle to take their child/ren out of their car seat(s) and hand them to the Escorting Staff. All car seats must remain in cars. No car seat holding at this time.

Any child with respiratory symptoms (cough, runny nose, shortness of breath or fast breathing, etc.) will be dismissed. Any child with a rash will be dismissed and must bring a Doctor's clearance note to return. Please see our aggressive *Sick = Any Symptom Policy*.

Only symptom free, unexposed, socially distance observing children will be carried or escorted to the entrance where they will sanitize or wash their hands before being escorted to their classroom where they will again wash their hands for 20s per the CDC.

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At Drop offs Always ensure you have—(1) Driver's License; (2) MASK FOR ALL ADULTS; (3) bring a pen for acknowledgments; and (4) your child's lunch with their name in a plastic bag.

Pick Up

Same process as the Drop Off. Jolly Toddlers will have *Curbside, Contact-Free Pick Up*. The Pick Up line will begin forming at 3pm and continue until 5pm. Families will pull up in the line with their passenger-side doors facing the building. *Please see our video on Facebook or Instagram*. Families arriving before 3pm will need to call the office at 215-355-3628 and wait for a staff member to bring their child/ren to their vehicle. If, for any reason, a staff member is not outside to greet you during the pick up line times, please call the office immediately.

All Adults must be wearing a mask. Please ensure the family members/individuals picking up are on your pick up list with updated contact names/numbers—*see the Acknowledgement Form*. Always bring an ID just in case.

Aggressively Implement Sick Policy for Children

See Sick = Any Symptom Policy. All sick children are required to stay home. Sick is defined as any symptom for pandemic purposes. Children who come sick will be turned away. Children who become sick throughout the day must be picked up within 30minutes of family notification.

This is incredibly important

Any child with a temperature over 100.4F/38C will be excluded. Any child with any respiratory symptoms will be excluded. Any child with a rash will be excluded.

Art Boxes

All 3, 4, and 5 year olds should have their own personal art boxes supplied by their families with: crayons, markers, scissors, glue, pencils, etc. Only your child will use his/her Art Box. Teachers will send out more info via HI MAMA.

Anonymous Communication Line

Please use our established anonymous communication line if you have something you want to tell us! This line is completely anonymous, as are all the surveys, etc. we send out via Survey Monkey. Please come to us with your needs and allow us the opportunity to sort it out. <https://www.surveymonkey.com/r/7WWCP6M>

Avoid Face Touching

Raise awareness of the practice of not touching one's face, eyes, ears, mouth, and nose. These are the most susceptible to harbor the corona virus and therefore more easily spread upon contact.

Anxious Children Consideration

It's important to comfort crying, sad, and/or anxious infants and toddlers, and often they need to be held. To the extent possible, when washing, feeding, or holding very young children, staff will protect themselves by wearing CDC recommended clothing.

Bottles & Infant Bags

Families of Infants should send a PLASTIC bag EACH DAY to be collected at *Pick Up*. The plastic bag will not be returned. Each bag should contain the following: (1) Bottles, which will be returned at *Pick Up* each night;

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(2) Formula; (3) and Baby Food. All baby food must be in disposable containers. No containers will be returned. **Infants may bring binky to leave at center.

Center-Only Bags

Children will need to have PLASTIC Center-Only Bags. These bags are meant to stay at Jolly Toddlers. The plastic bag will not be returned.

The contents of the bag should include: (1) Center-Only Sippy Cups for children 3 and under, which will be dishwasher cleaned at least daily or as needed. Children 3 and older will use plastic cups provided by the center. You are permitted to bring disposable plastic water bottles for 3 and older. *For Infants, See Bottles & Infant Bags*; (2) Center-Only Change of Clothes, which will be laundered at the facility as needed; (3) Naptime Sheets, which will be laundered at the facility at least weekly or as necessary.

Put your child/ren's name on EVERYTHING. All bags must be PLASTIC. Feel free to send extra diapers or extra changes of clothes for your child. Label everything.

Items in bag will be cleaned or sanitized in accordance with CDC guidelines & PA Dept. of Health.

Cover coughs and sneezes with a tissue or your elbow when you are not wearing a mask

Always model best practices for your child/ren. Always wash your hands following use of any tissue. See *Healthy Hand Hygiene Policy*.

Cover your mouth and nose with a cloth face covering when you go out in public

Per the CDC, do not put a cloth covering on babies under 2 years old. Following an order on July 1, 2020, the DHS along with the CDC is now requiring children 2 and older to wear cloth face masks, *unless* they fit in one of the exceptions included in § 3 of the [Order of the Secretary of the Pennsylvania Department of Health Order for Universal Face Coverings](#)—*namely*:

1. Individuals who cannot wear a mask due to medical condition;
2. Individuals who are unable to remove a mask without assistance;
3. Responsible guardian has not been able to safely place a mask on the child's face;
4. Individuals who are under two years of age;
5. Individuals are outside and able to maintain 6ft distance;
6. Individuals who are communicating or seeking to communicate with someone who is [hard-of-hearing] or has another disability, where the ability to see the mouth is essential for communication;
7. *Individuals are not required to show documentation that an exception applies.*

Simply let us know if your child fits into one of the exceptions. We don't need any documentation. Your word is all we need. Studies have shown that children tend to touch their faces more often when wearing a mask, rendering the use of masks counterproductive. Furthermore, the Department of Health acknowledges and admits getting younger children to be comfortable wearing face coverings and keeping them on may create

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some difficulty. We want you to be comfortable, please reach out with your preference or to speak directly to Nancy about this—Nancy Thompson @ 215-208-9027.

No masks will be worn at naptime. If children 2 or older become sick with COVID-19 symptoms while at our facility, they will be asked to wear a mask while they wait to be picked up. All children who become sick while at our facility must be picked up within 30 minutes of family notification.

Car Seats

Car seats remain in Family cars at all times. There will be no car seat holding at this time.

Clothing and Masks for Staff

Staff will wear CDC suggested attire. Greeting and Escorting staff will wear shield and mask at Drop off and pick up. Escorting Staff will also wear gloves.

Per a July 10, 2020 Announcement—C-20-08—by OCDEL: Child care staff must wear face coverings indoors; they must also wear face coverings outside where staff are unable to maintain the 6-foot social distance, *unless* a medical reason prevents the staff from wearing a face covering. This includes anyone who has trouble breathing, is unconscious, incapacitated or otherwise unable to remove the face covering without assistance.

Children with Disabilities

Previously enrolled Families should contact us via HI MAMA if they have any disability or IEP concerns. New Families enrolling should contact us via kidslovejollytoddlers@gmail.com to discuss availability.

Daily Temperature Checks

All Adults dropping off their child/ren will be given a contact-free daily temperature reading. Any family member or individual present in the vehicle with a temperature reading 100.4F/38C or above will be sent home until they are fever and symptom free for 72 hours (without fever reducing medicines), with improved respiratory conditions, if relevant.

Staff and children may be given contact-free temperature readings as frequently as every 2 hours, or as needed.

Disinfecting

All cleaning material will be used daily and kept secure in a locked cabinet—out of children's reach. For surfaces such as tables we will—first clean to remove dirt and then disinfect to kill germs. Cleaning products will not be used near children and staff will ensure that there is adequate ventilation when using these products.

Staff will clean, sanitize, and disinfect frequently touched surfaces routinely or every 3 hours and before closing each night: light switch, door knob, handles, part of door where people grab to open, countertops, games, toys, nap pads, toilets, desk chairs, cubbies, and playground structures, etc. Staff will disinfect outdoor equipment and let it dry before next group arrives.

Our goal is to use EPA products.

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Disinfecting after someone is sick

We will follow all CDC recommendations.

After isolation and dismissal of someone who is sick, Cleaning Staff will clean and disinfect all surfaces and items in the isolation area.

Hard, Non-porous Surfaces—If dirty should be cleaned using detergent or soap and water prior to disinfection. For disinfection, most common EPA registered household disinfectants should be effective. Additionally, diluted household bleach solutions can be used if appropriate for the surface. Ensure contact time of at least 1 minute and allow proper ventilation. Check expiration date.

Soft, Porous Surfaces—For carpets, rugs, or curtains, remove visible contamination if present and clean with appropriate cleaners indicated for the surface. After cleaning, launder the items with warm water if possible. Otherwise, use EPA registered products for use against the virus.

Electronics—Remove contamination if present and use alcohol based wipes with 70% alcohol to disinfect surfaces.

Linens, Clothing, and other items that go in the Laundry—Do not shake laundry. Launder with warmest water possible. Clean and disinfect hampers.

Disinfecting after someone is sick with COVID-19

If someone becomes sick at our facility with COVID-19, we will close off all areas used by sick person or child. Our Cleaning Staff will open all doors and windows to increase air circulation in the area. They will wait 24 hours before they clean and disinfect so as to ensure respiratory droplets settle before cleaning. Our Cleaning Staff will clean and disinfect any areas used by the sick person or child (e.g. office, bathrooms, shared equipment like touch screens, keyboards, etc.).

Per the CDC if more than 7 days have passed since the person or child who is sick with COVID-19 visited or used the facility, additional cleaning and disinfecting is not necessary.

Continue routine cleaning and disinfecting.

Diapering

Enhanced diapering practices. Staff washes their hands and child's hands before beginning and puts on gloves: (1) Put on gloves; (2) Clean child; (3) Remove diaper; (4) Replace diaper; (5) Wash child's hands; (6) Clean up diapering station; (7) Wash hands—even if you were wearing gloves; (8) Disinfect the diapering areas with fragrance free bleach that is EPA registered as a sanitizing or disinfecting solution.

Disclaimer

All policies and procedures are subject to change. We are constantly monitoring the situation and adhering to all CDC, State and Local Health and Government Official Announcements, Licensing organizations and more. Thank you so much for your partnership, patience, and promise model good practices.

Any changes will be announced.

Daily Deep Cleaned Classrooms

Every classroom used will be disinfected nightly. Deep clean each room once per week.

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****EXPOSURE DEFINED**

Exposure is defined by OCDEL as “*being within 6ft of the individual who tests positive for COVID-19 for a period of 15 minutes or more.*” It also means coming into direct contact with droplets from a COVID-19 positive individual. Persons who test positive but do not have symptoms are considered infectious 2 days after exposure (if known) or starting 2 days before test date (if exposure is unknown).

If you, your child/ren, or household member(s) are exposed to a person who tests positive for COVID-19, you must quarantine for 14 days and receive a negative COVID-19 test before returning. You will be asked to confirm this every single morning.

Healthy Hand Hygiene

All children, staff, and families should engage in the following hand washing routines:

- Arrival to the facility and after breaks
- Before and after eating or handling food, or feeding children
- Before and after prepping food or drinks
- Before and after administering medication/medical ointment
- Before and after diapering
- After using the toilet or helping a child use the toilet
- After coming into contact with bodily fluid
- After playing outdoors
- After handling garbage

Hand Washing

Always model best practices for your child/ren. All staff, children, and families should engage in washing hands often—with soap and water. If soap and water are not readily available, use alcohol based hand sanitizer with at least 60% alcohol.

Follow CDC recommendation to wash hands using warm water and rubbing soap for at least 20 seconds while singing the HAPPY BIRTHDAY song.

Infants with head control will wash hands at the sink assisted by staff.

As a rule of thumb, always wash your hands if they are visibly dirty.

With frequent hand washing scheduled, please remember to put lotion on your child/ren's hands at night to keep their hands from getting raw, cracked, or dry.

Isolation of Sick Staff or Children

See Sick = Any Symptom Policy. Sick staff will be dismissed immediately. Sick children will be placed in the designated corner of the room while the family is notified. Children must be picked up within 30 minutes of family notification.

Children 2 and older may be asked to wear a mask if they are showing COVID-19 symptoms. Staff staying with sick child until they are picked up will wear shield, mask, and gloves

Presumed sick and dismissed staff and children must be symptom free (without fever reducing medicine) for at least 72 hours before returning. Anyone dismissed must follow-up with a doctor, CVS, or hospital. Any staff or

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child diagnosed with COVID-19 must isolate for 14 days and test negative 2 times, 24 hours apart, and get a doctor's note before returning to school.

Lunches

Lunches have started back up, albeit limited. The menu will be simple for now with no substitutions. Lunches are still \$3 per day. To purchase lunch, please pay on Monday for the entire week. Put your money in an envelope with your child's name and the days s/he will be getting lunches from JT.

Mandatory 14 Day Social Distance Observation before Returning to Jolly Toddlers

All staff and families agree to practice and seriously follow social distancing strategies for at least 14 days prior to coming back to Jolly Toddlers for re-opening. Staff and families will be asked to sign an acknowledgment daily—bring a pen, or keep one in your car.

Naptime

Children will be placed 6ft apart for naptime, as space allows. Children will sleep head to toe. Children have their own designated mat. Sheets stay at center and are washed weekly, or as needed.

Naptime Sheets

Sheets will be laundered at center weekly. Children have their own designated mat.

Please ensure your child has a sheet and thin blanket at the center for naptime. If not, please send them in a disposable PLASTIC bag. Plastic bags will not be sent home.

No Visitors or Delivery Persons

No visitors, services, activities, or indoor in-person events will be permitted at the facility or on the facility's property until further notice. We will only allow children, staff, and maintenance/cleaning inside the building if they are following social distancing, have proper PPE, and are licensed.

Delivery persons ring bell if necessary or just leave the package.

We use in-house cleaning staff that is following social distancing and wearing PPE.

Outdoor Play

Permitted and encouraged. Staff will bring disinfectant spray outside to spray equipment when their group leaves. Teachers have their own designated, private water jugs and disposable plastic cups for children at all times.

Personal Protective Equipment (PPE)

Masks or face shields must be worn by staff at all times while in facility or on facility premise.

Every hour teachers are afforded a 5 min breath of fresh air by their classroom window or door while maintaining ratio and 6ft from their students (unless infant).

Remain in SOCIAL Yellow Phase although Bucks County has gone Green

We will remain in the Yellow Phase until further notice. Please practice social distancing and mask wearing. See the chart on the last page for reference.

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Reduced Hours

Hours: 8am-5pm Monday through Friday. We will keep these times for the foreseeable future. If you need time accommodations, simply reach out. We will take care of you.

Six Feet Apart

Children will nap 6ft apart, as space allows. Teachers will do their best to maintain 6ft distance—see *Anxious Children Consideration*.

Social Distancing Promise from Staff & Families

All staff and families must be social distancing for 14 days prior to returning to Jolly Toddlers. Staff and Families must promise NOT to congregate and/or attend mass gatherings of 25 or more people, go to the gym, nail/hair salon, Movie Theater, park, beach, dining-in restaurants, nursing homes, concerts, events, conferences, or casinos. (PA Yellow Phase Order).

Social Media/Broadcasts

Jolly Toddlers uses Facebook, Instagram, and Twitter to regularly instruct and remind families and staff about the importance of mask wearing, hand washing, and limiting social contacts. We share free digital resources, info graphics, and suggest interesting follows for families to educate themselves further.

Social Distancing in Classrooms

Children are in classes with the same group and same teacher every day. If a teacher is sick, all substitutes are required to have been quarantining and socially distancing 14 days prior to returning to JT.

Children will have own Art Boxes and Teachers will choose activities that promote social distancing and limit item sharing.

When possible children will be seated 6ft apart—i.e. lunches, circle time

Static Groups

Jolly Toddlers maintain static grouping even when COVID-19 is not prevalent. We keep the same group of kids with the same teacher all day long. Groups will not mix.

Staggered Outdoor Playtimes

We have multiple playgrounds and ample backyard space so staggered outdoor time is not necessary, but we will create a schedule and disinfect after every group playground use. We will do our best to keep children 6ft apart. Teachers will wear masks and/or shields or maintain 6ft distance while outside.

Sick = Any Symptom

- Fever of 100.4 degrees Fahrenheit (38C) or higher
- Dry Cough
- Shortness of breath or difficulty breathing
- Chills
- Loss of taste or smell
- Sore throat
- Muscle Aches
- Rash
- Diarrhea

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- Fatigue
- Headache
- Nausea or vomiting
- Congestion or runny nose

An Adult or Child/ren arriving with ANY of these symptoms will be dismissed. Any Child/ren or Staff who develop any of these symptoms will immediately be sent home.

Signed Family Acknowledgment

Daily legal acknowledgment—bring a pen to Drop off. All families must sign before returning. We will send a copy via HI MAMA. Families will sign their name each morning to renew their acknowledgment.

Sunscreen

As a good rule of thumb, make sure you and your children sunscreen up everyday before starting your day—even in the Winter!

Teaching Children

Focus on children's social and emotional needs. Children will need time to acclimate to their new schedule. Always model best practices for your child/ren. Teach children to cough or sneeze into elbow and avoid touching their eyes, nose, mouth, or face.

Tell children why people are wearing masks. Teach and reinforce the use of face coverings for students who do not fall into one of the facemask exceptions.

Jolly Toddlers uses Youtube Videos to teach and reinforce the importance of mask wearing. Please see our website or socials to access these at home.

Toys from Home

Absolutely NO Toys from home. No Backpacks or stuffed animals.

Toy Sanitation

Toys that cannot be cleaned will not be used. We will be limiting the toys put out to play with, but will rotate (and make sure they're disinfected) toys often.

For now, we are putting away the dress ups, cloth toys, stuffed animals, cardboard blocks, play dough, sand, finger-paint, and foam dough for now. Children 3, 4, and 5 will have their own Art Boxes.

Mouthed toys will be cleaned after each use.

All toys are laundered/sanitized before being given to another group.

Any computer/keyboard cleaned frequently if used.

Toys Often Mouthed = play food, dishes, utensils are put in Yuck Buckets and Clean with water, detergent, rinse, and sanitize with EPA registered disinfectant rinse again and then air-dry by gloved staff member.

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Tuition-How to Pay

A bill will be sent to you via e-mail. We've sent an updated credit card authorization form via HI MAMA. Please return your form to authorize payment by Friday 6-12-20 for care Monday 6-15-20 through 6-19-20.

Families can pay by credit card, check, or cash. If you pay by check or cash please bring payment in an envelope with your child's name to Drop off or Pick up during the first week. During all other weeks payment is due the Friday before care on Monday.

Late fees will be charged.

Tuition

\$65 enrollment fee is NOT due for families who have already paid this fee in the past.

\$65 enrollment fee is due for any child who has never paid this fee or any child previously enrolled in our program via PKC.

Tuition is due on the Friday before care on Monday.

An escrow fee equivalent to one week of tuition is due at the time of re-enrollment for Families who do not currently have a Security Deposit on file.

For families giving Jolly Toddlers 14 days notice before terminating childcare/camp services, this amount will be returned to you or applied to your last week of tuition. Families that do not provide 14 days notice to Jolly Toddlers before terminating childcare/camp services forfeit the fee.

Tuition Policy for Public Health Emergencies

If Jolly Toddlers is forced to shut down for a time period exceeding two or more weeks per government order, such as the mandatory Red Phase stay-at-home order issued by Gov. Wolf from March-June 2020, tuition will be cancelled.

If Jolly Toddlers is operating in a Yellow Phase, tuition will be due. For families who wish to terminate services, please provide 14 days notice as you will receive your escrow back and can direct it to be applied to your last week of tuition. Families who do not provide 14 days notice prior to disenrolling forfeit the escrow fee.

Families who wish to return eventually, but not by June 15, 2020 can ask to be put on a list and notified if their spot is at risk. Additionally, returning families have the option to pay a placement-holding fee of 10% their normal tuition on a bi-monthly basis to secure their spot for their return date. Please apply for a hardship waiver by emailing j9figiel@gmail.com if neither of these options work for you.

Vacation Policy

You *should* be practicing social distancing 100% of the time in-state and out-of-state. Social distancing = wearing a mask and staying 6ft away from other people as best is possible. Social distancing ≠ going into a store without a mask. Social distancing ≠ eating at an outdoor restaurant. Social distancing ≠ traveling on a plane. Social distancing ≠ attending an events.

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Any family going on vacation must social distance 100% of the time and promise that they have done this upon return to JT. Remember you signed a liability waiver, so please be honest. COVID-19 is a real threat. COVID-19 can be fatal. Our precautions are in place for everyone's safety. Our employees going on any vacation will be required to self-quarantine for 14 days and then receive a negative COVID-19 test, so we are taking this very seriously.

Waiver of Liability

Staff and families assume risk of exposure to COVID-19 by working at and attending Jolly Toddlers. Staff and families must sign waiver before returning to Jolly Toddlers.

Zero Tolerance for Suspected Sickness

We will aggressively be enforcing our sick policy. This is for everyone's safety. We are fighting a pandemic and we appreciate your partnership and patience.

I, _____ certify that I have read, understand, and intend to fully and completely comply with the policies, procedures, and/or provisions listed herein.

Signature

Date

COVID-19 REOPENING PHASES	
WORK & CONGREGATE SETTINGS	SOCIAL SETTINGS
RED PHASE <ul style="list-style-type: none">• LIFE-SUSTAINING BUSINESSES ONLY• RESTRICTIONS IN PLACE FOR PRISON + CONGREGATE CARE• SCHOOLS CLOSED FOR IN-PERSON INSTRUCTION• MOST CHILD CARE CLOSED	<ul style="list-style-type: none">• STAY AT HOME ORDERED• LARGE GATHERINGS PROHIBITED• RESTAURANTS/BARS LIMITED TO CARRY-OUT + DELIVERY• ONLY TRAVEL FOR LIFE-SUSTAINING PURPOSES
YELLOW PHASE <ul style="list-style-type: none">• TELEWORK MUST CONTINUE WHERE FEASIBLE• BUSINESSES WITH IN-PERSON OPERATIONS MUST FOLLOW SAFETY ORDERS• CHILD CARE OPEN COMPLYING WITH GUIDANCE• RESTRICTIONS IN PLACE FOR PRISON + CONGREGATE CARE• SCHOOLS CLOSED FOR IN-PERSON INSTRUCTION	<ul style="list-style-type: none">• STAY AT HOME ORDER LIFTED FOR AGGRESSIVE MITIGATION• LARGE GATHERINGS OF MORE THAN 25 PROHIBITED• IN-PERSON RETAIL ALLOWED CURBSIDE/DELIVERY PREFERRED• INDOOR RECREATION, HEALTH AND WELLNESS FACILITIES REMAIN CLOSED• RESTAURANTS/BARS LIMITED TO CARRY-OUT + DELIVERY

CONFIRM YOU ARE SOCIAL DISTANCING PER SOCIAL YELLOW ORDER

**Jolly Toddlers remains in the Social Setting of the PA Yellow Phase, even though PA has gone green. This is a safety choice. We want to offer more protection than is recommended. Please do not attend large gatherings, participate in indoor recreations, or go about in public without a mask! BE RESPONSIBLE. BE KIND.*

CONFIRM YOU HAVE NOT BEEN EXPOSED TO ANYONE WITH COVID

**Exposed means "being within 6ft of the individual who tests positive for COVID-19 for a period of 15 minutes or more."*

I, _____ certify that I have read, understand, and intend to fully and completely comply with the policies, procedures, and/or provisions listed herein.

Signature

Date